



Marlborough House
Vinehall
A REPTON SCHOOL

Admissions Policy - Marlborough House Vinehall School

General Information

Marlborough House Vinehall is a co-educational independent day and boarding school for children aged 2 to 13. With approximately 300 pupils, boarding is available from Year 3 onwards.

We welcome applications from families of all backgrounds who share our values and ethos. Admissions are open across all year groups, from Pre-Nursery to Year 8.

Choosing the right school is a significant decision, and we encourage prospective families to visit us. We host regular Open Weeks, details of which are published on our website. Private visits can also be arranged by contacting our Admissions Team at 01580 883090 or admissions@mhvschool.co.uk

Admissions Process

Initial Registration

Marlborough House Vinehall Prep School is non-selective academically. Admissions are based on a child's ability to thrive within our balanced and enriching educational environment. We aim to support every pupil's individual needs.

Following a visit, families can reserve a place by completing our Registration Form and paying a non-refundable registration fee of £150. Children can begin their journey at Marlborough House Vinehall as early as age 2 in Little Vines Nursery.

As places are limited, we always recommend early registration to avoid disappointment.

We offer a bespoke transition package designed to suit the needs of each individual child. This often starts with a weekly invitation to our Messy Monkey toddler group on a Friday morning, which gives an opportunity to meet staff and other families, before more time is spent in the Nursery.

Nursery children must attend a minimum of two morning sessions; Kindergarten children, three. Session frequency typically increases over time in consultation with parents.

Equal Opportunities

We actively encourage applications from diverse backgrounds, enriching our school community and preparing pupils for life beyond school. Marlborough House Vinehall is committed to equal treatment regardless of sex, race, ethnicity, religion, disability, sexual orientation, or social background.

Generous bursaries may be available to support eligible families. Details are available upon request.

Special Educational Needs & Disabilities (SEND)

We welcome pupils with SEND, provided our Learning Support Department can meet their needs. We also accommodate pupils with physical disabilities where our facilities allow.

Parents are encouraged to discuss any specific requirements early in the admissions process. Relevant documentation, such as EHCPs or external reports, should be shared to ensure appropriate support and reasonable adjustments can be made.

Assessment & Transition

Pre-Prep (EYFS & KS1)

Children attend a taster session prior to joining. Staff use this time to observe and understand each child's development and needs. Parents are invited to discuss their child's learning journey, and previous setting records are reviewed. SENCO involvement is arranged where necessary.

Prep School

Admissions are based on previous school reports and a meeting with the Head. A taster day is offered to ensure mutual suitability and a smooth transition.

Scholarships and Bursaries

Overview

The Governors of Marlborough House Vinehall are committed to widening access to the School by offering financial support to eligible families through bursaries and scholarships. These awards reflect our belief in the value of a diverse and inclusive school community.

Financial Assistance

Eligibility for financial assistance is assessed through a confidential review of parental means. Awards are subject to annual reassessment and are determined using the Marlborough House Vinehall Scale of Assistance, which aligns support levels with family financial circumstances.

Scholarships

Scholarships are designed to attract gifted and talented pupils who are not currently enrolled at Marlborough House Vinehall. These awards aim to enrich our community and support pupils in preparing for 11+ or 13+ entry to senior schools via scholarship pathways.

- Eligibility: Pupils in Year 2 or above may apply (for entry from Year 3 onwards).
- Application: Forms are available on the School website. Scholarships are advertised annually.
- Assessment: A Scholarship Day is held during the Lent Term, where candidates are assessed.
- Award: Successful applicants receive a 10% fee reduction, which may be supplemented by a means-tested bursary if applicable.

Further details and guidance on the application process are available from the Admissions Team.

Bursaries

Bursary support is available in two main scenarios:

1. New Applicants: Where a place has been offered but the family requires financial support to accept it.
2. Current Pupils: Where a change in financial circumstances may impact continued attendance.

All bursary awards are subject to a formal assessment of parental means. Application forms and guidance are available from the Admissions Team.

Overseas Applicants

We welcome international pupils who wish to board at Marlborough House Vinehall. Pupils must have a UK-based educational guardian or relative with whom they can stay during designated weekends.

While we prefer pupils to complete a full academic year, shorter placements may be considered in exceptional circumstances. Please discuss this with the Admissions Team. As part of the application process, we would strongly encourage families to visit the school and meet with the Head. If a visit is not possible, we would arrange for an online meeting with the Head.

English Language Proficiency

To fully engage with the academic and social life of the School, pupils should have a good level of English. English as an Additional Language (EAL) tuition is available tailored to individual needs.

Religious Beliefs

Marlborough House Vinehall is a Christian school, but we welcome pupils of all faiths and none. All pupils are expected to attend assemblies and whole-school events such as the Carol Service and Remembrance Day Service, which reflect the School's Christian ethos.

Terms and Conditions

A copy of the School's Terms and Conditions is provided during the admissions process. Parents/guardians are required to review, sign, and return this document to confirm their acceptance of a place.

Availability of Information

This policy is available on the School website and upon request from the School Office.

Notice Requirements

Parents wishing to withdraw their child (outside of the normal leaving date) must provide a full term's notice or pay a term's fees in lieu.

Complaints

We aim to make the admissions process transparent and supportive. If you have any concerns, the School's Complaints Procedure is available on the website or from the Head's Office.

Admissions Registers

In accordance with statutory requirements, records of all pupils are maintained and may be shared with the Local Authority as required by current regulations.